

SECRET

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100070031-6

<u>NAME OF REPORT</u>	<u>MAN-HOURS EXPENDED</u>		<u>COST OF REPORT</u>
	<u>Hours</u>	<u>Minutes</u>	
Monthly Personnel Report	18		\$ 92.40
Personnel Positions and Replacement Roster	8		46.48
Midcareer Status Report	16		126.32
Status of Funds	135		1,443.00
Operating Program	436		3,544.00
25X1 Congressional Budget Submission	116		816.00
Office Estimates	304		2,250.00
Weekly Personnel Report	208		1,105.40
Report of Retired Delinquent Security Files	24		75.60
Report of Delinquent Security Files	108		1,020.60
Case Analysis Branch Yearly Report		45	2.11
Compartmented Information Branch Monthly Report	24		271.92
CAB Monthly Statistical and Case Status Report	6		16.80
Monthly Statistical Report/Records Branch	9		28.32
Weekly Statistical Report/Records Branch	26		82.16
Yearly Statistical Report/Records Branch	8		42.91

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GROUP 1
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downgrading and
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	Daily Production Report/Computer Support Section	84		\$ 325.08
	Daily Report of Files Section Activity	63		199.08
	Daily Report of Indices Section Actions	33	6	131.04
	Daily Case Statistical Report	756		2,381.40
25X1	Regional Security Report of Activities [REDACTED]	48		414.24
	Regional Security Report of Activities [REDACTED]	48		414.24
25X1	Imprest Fund	12		151.08
	[REDACTED]	17		136.14
	[REDACTED]	44		358.28
	[REDACTED]	12		67.16
	Annual Report to DDS (Safety)	572		3,680.52
	Quarterly Report to Secretary of Labor	28		173.00
	Budget and Manpower, ITC Advisory Panel, Inspection Report	1	10	19.18
	Contractor Inspection Report	6		51.60
	TSCC Annual Report	12		89.34
	Auto Scan Program to DDP/SSU	24		186.28
	Secure Room Installations	228		1,695.48
25X1	Mission Safety-70 Annual Report to the President	156		1,321.16
	DDS Report on Security Violations	120		466.08
	Special Statistical Report	12		166.08
	[REDACTED]	44		294.80
	Compartmented Information Branch Yearly Report		20	3.77
	SRS Clerical Activities Report	117		453.92
25X1	Items for Mention to the DDS Weekly Staff Meeting	17	33	122.20
	Cost Analysis	35	15	434.89
	SRS Operational Activities Report	884		4,139.41
	[REDACTED]	6	10	41.71

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	ADP Management Information Report	63	20	\$ 471.93
25X1	Consolidated Report on Information Handling and ADP Management	128		802.34
	NAC Recapitulation Report	7		47.80
		25		86.00
	OS Statistical Report	3,350		16,363.36
25X1	Program Call	1,113	10	9,267.96
	Weekly and Interim Reporting of Significant Activities	9,313	12	15,673.04
		9	30	54.72
25X1	Monthly Name Check Report	240		984.96
	Report of Records Holdings	160	35	1,157.37
		14		2,414.16
	Measures Taken to Enhance the Nation's Counterintelligence Posture	148	32	1,027.11
	Annual Report to the President's Foreign Intelligence Advisory Board	231	5	2,549.21
	Significant Accomplishments	419	25	3,358.47
	Annual Motor Vehicle Operating and Maintenance Record	13		82.85
	TOTAL	20,639	13	\$ 87,065.02

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OFFICE OF SECURITY INVENTORY REPORT

The following reports are required by other DDS components but have been made a part of this inventory.

<u>NAME OF REPORT</u>	<u>MAN-HOURS EXPENDED</u>	<u>COST OF REPORT</u>
Foreign Language Development Program	10	\$ 73.42
Safehouse Usage Report	6	47.76
Review of Motor Vehicle Requirements	3	19.38
Special Agents Training Course	6	49.84
Physical Security Course Report	6	49.84
IOS Senior Agents Seminar Report	6	49.84
25X1 	6	49.84
Clerical Vacancy Report	12	93.20
Report on Training Statistics for OTR	4	30.04
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TOTAL	59	\$ 463.16

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